



City of Westworth Village
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REGULAR CITY COUNCIL MEETING MINUTES

JUNE 9, 2015
PRE-COUNCIL SESSION: 6:45 PM
REGULAR SESSION: 7:00 PM

MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD

ATTENDEES:

Mayor	Tony Yeager
Mayor Pro-Tem	Mike Coleman
Council Member	Carlos Zavala
Council Member	Jill Patton
Council Member	Nick Encke
Council Member	Steve Beckman
City Administrator	Roger Unger
City Secretary	Carol Borges
Police Chief	Kevin Reaves
Dir of Cmty Devel	David Curwen
Parks & Golf Ops Spvsr	Sterling Naron
HCGC Head Pro	Tony Collins
Code Enforcement	Ryan Studdard
Public Works Supervisor	Joseph Alvarez
Librarian	Rhonda Hines
Admin Specialist	Brandy Barrett
P&Z Commission Chair	Melva Campbell
City Attorney	Ashley Dierker

GUESTS:

MedStar Dir Pub Affairs	Matt Zavadsky
River Oaks Vol FF	Jeffrey Stow and wife, Christina
River Oaks Fire Dept	Captains and various personnel
U.S. Navy HC2	Maurice Wilson and wife, Sonya
U.S. Navy	Commanders and various personnel
Kimley-Horn & Assoc	Lauren Nuffer
Raising Cane's	Luaron McCormack

PRE-COUNCIL SESSION eliminated by Mayor Yeager.

REGULAR COUNCIL MEETING CALLED TO ORDER at 7:14pm by Mayor Yeager.

INVOCATION offered by Roger Unger.

PLEDGE OF ALLEGIANCE led by Mayor Yeager.

Mayor Yeager recognized and welcomed ex-Mayor Pro-Tem Kelly Jones and ex-Police Chief Doug Reim, as well as the military personnel, police dept personnel, River Oaks firefighters and their families to the meeting.

1. Approval of the Agenda

- **MOTION** to approve the Agenda: Steve Beckman. **SECOND:** Nick Encke.
Motion passed unanimously by a vote of 5 Ayes and 0 Nays.

2. Approval of the Consent Agenda:

- **MOTION** to approve the Consent Agenda: Jill Patton. **SECOND:** Mike Coleman.
Motion passed unanimously by a vote of 5 Ayes and 0 Nays.

The following consent agenda items were approved.

A. Approval of the Minutes:

- Regular Council Meeting – May 12, 2015

B. Approval of April's Financial Reports:

- TexPool Report
- A/P Disbursements
- Variance Report

FUND BALANCES MAY 2015	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC
Monthly Revenue	\$196,112	\$86,662	\$0	\$39,939	\$785	\$0	\$163,452
Monthly Disbursement	\$219,253	\$60,582	\$7,576	\$28,141	\$0	\$698	\$174,470
Cash on Hand	\$205,370	\$384,996	\$1,673,456	\$53,464	\$986	\$141,549	\$470,948
TexPool	\$244,252	\$72,628	\$212,480	\$235	\$540,226	\$170,006	N/A
Money Market	\$750,000	\$500,000	N/A	N/A	\$400,000	\$1,750,000	N/A
CDARS Investment	\$402,867	\$248,437	N/A	N/A	N/A	\$277,736	N/A
CDARS YTD Interest as of 04/30/15	\$423	\$261	N/A	N/A	N/A	\$292	N/A

Staff Updates:

A. Kevin Reaves, Police Chief

- **PD Reports:** CFS 192 Priority 1, 249 Priority 2 & 3; 224 911 Calls (up 17% year-to-year); 266 Citations & 382 Violations; 52 Arrests & 93 Charges; 52 Jailed; 122 Warrants YTD; Working on recognition program as well as updating the jail policy.
- **Texas State Representative Charlie Geren Certificate of Merit to PD**
- **Presentation of Life-Saving Awards:** Chief presented awards to Officer Oscar Mendez, Officer Freddy Lopez, and Navy Corpsman HC2 Maurice Wilson for saving the life of River Oaks Volunteer Firefighter Jeffrey Stow on May 11th. Friends, family, military and police personnel were in attendance to acknowledge their heroism. Mr Stow thanked the first responders for their quick actions and skills. Ex-Mayor Pro-Tem Kelly Jones spoke about the advanced lifesaving skills training the police officers received and the leadership the Council and then Police Chief Doug Reim provided to support staff ECA Certification. Mr Jones commended Mayor Yeager and the Council for their foresight, as was his honor to be a part of the team at the time.

B. Matt Zavadsky, MedStar, Director of Public Affairs

- **Presentation of annual report:** Director Zavadsky briefly reviewed the annual report included in the Council packet. He congratulated the first responders and the Council on their prudent decision to provide ECA training to the police department. Westworth Village is an example to other communities looking to start their own ECA programs. On a typical day, a MedStar ambulance is based either at the Westworth QT, at Hwy 183 & Calmont, or Hwy 30 & Horne St.

C. Ryan Studdard, Code Enforcement

- **Code Enforcement Report:** 52 warnings/0 citations; 302 warnings YTD. Most violations were due to overgrown grass and tree limb issues due to continuous rain over the last month.
- **Building Inspection Report:** 35 (28 in-house/ 7 by contract while on vacation); 218 TYD.

D. Rhonda Hines, Librarian

- **Library Report:** “Meet Our Local Hero” summer reading program kick-off will be held on Saturday, June 13th, 1-3pm. Officer Miller and ‘Captain America’ will be on hand, as well as other police and fire personnel. Chick-Fil-A will provide lunch. The monthly update and ‘The Maker Spot’ flyer were included in the Council packet.

E. Sterling Naron, Parks & Golf Operations Supervisor

- **Golf Club Report:** The Club was closed 5 full days and 3 half days due to weather. Fifteen inches (15”) of rain accumulated over the month, which led to maintenance delays. The crew worked on creeks and downed tree limbs. Kudos to Randy and Tony for keeping the course open for as many days as possible. May rounds = 3004; Revenue \$156,648. There are 58 preferred player members. A new member plan went into effect on June 1st.

F. David Curwen, Community Development Director

- **Community Development Report:** David is working with Alex Garcia from Freese & Nichols on a city-wide GIS program. David discussed recent Certificate of Occupancy (CO) issues.
- **Public Works Service Order Report:** TCEQ water audit was successful. Kudos to PW Supervisor Joey Alvarez and Admin Asst Laura Pinson for their hard work and presentation. We passed the inspection without fines or assessments.

G. Roger Unger, City Administrator

- **Capital Projects/Infrastructure:** All concrete on Watters and Randolph is complete. Wells Circle will be set-up next week. Project is successful – no major complaints. Freese & Nichols is designing the Trigg/Lyle/Straley project for fall 2016. A few developers have approached Roger regarding inner city redevelopment.
- **TAP Grant Update:** TxDOT had questions regarding the engineers and the City's ability to oversee a local let project. Roger submitted an engineering evaluation form.
- **Budget/Disbursements:** The City continues to maintain a strong financial position. No surprise variances.
- Roger commended David, Sterling, and Joey on a successful reorganization of Public Works and HCGC.

3. Committee Updates:

- A. Finance Committee** – Steve Beckman, Chair – Committee met earlier this evening and will continue to work on Proposed FY 15-16 budget throughout the summer.
- B. Library Committee** - Jill Patton, Chair – Jill discussed backlog projects and possibility of moving into electronic arena with the Finance Committee. More information will be provided through budget discussions.
- C. Ordinance Committee** - Mike Coleman, Chair – A few ordinances are under review and will be brought to Council at a later date.
- D. Vision Committee** - Steve Beckman, Chair – Nothing to report.

4. Public Information

- A. Communications:** None.
- B. Announcements:** None.

5. Action Items:

A. Mayor Yeager

Discuss and take action to **administer the Oath of Office and issue the Certificate of Election to Carlos Zavala.**

- Mayor Yeager administered the Oath and Certificate to Councilman Zavala.

B. Mayor Yeager

Discuss and take action to **recommend Freese & Nichols to TXDOT as the design firm and project manager on the TAP grant trail system.**

- RFP packets were provided to eight requesters. Only two companies attended the public Q&A session. Freese & Nichols was the only company to submit a proposal.
- **MOTION** made by Mike Coleman to **designate Freese & Nichols to TXDOT as the design firm and project manager on the TAP grant trail system for Westworth Village. SECOND** by Steve Beckman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

C. Mayor Yeager

Discuss and take action with respect to providing and funding utility lines to the Raising Cane's Restaurant site.

- Roger Unger stated Raising Cane's is a fast food chicken restaurant with a great reputation. They will be located on Hwy 183 at Fairway Drive, on the back side of the assisted living center. Estimate for extending water and waste water lines to and through the far side of the property is \$80K. Mayor Yeager stated while the land owner had not encouraged development in the past, Raising Cane's is a good opportunity to improve that stretch of roadway. Installation of water and waste water lines will encourage future lot development. Discussion continued with respect to the City and Raising Cane's sharing the cost of the lines.
- **MOTION** made by Steve Beckman for the City to share the costs with Raising Cane's for the water and waste water lines through the property, with Raising Cane's share capped at the lower of \$40K or 50% of the cost incurred. **SECOND** by Mike Coleman. Motion passed unanimously by a vote of 5 Ayes and 0 Nays.

6. Citizen Comments:

- Mrs Melva Campbell, P&Z Chair, asked about maintenance on the cemetery located at HCGC. Mayor Yeager confirmed the State prohibits the City from taking any action to repair or maintain the property.
- Mr Al Dias, P&Z Member, asked the Council to consider participating in Fort Worth's Blue Zone [health] Project supported by Mayor Betsy Price. Mr Dias will forward information to Carol Borges for consideration by the Council.
- Mr Dias asked the Council to consider changing the residential sign ordinance with respect to size and visibility to improve safety. He has spoken to Ryan Studdard about this, specifically identifying an issue on Tracyne.
- Mr Dias also asked the Council to encourage developments other than fast food chains to build in the City and offered his assistance in recruiting diversified businesses. Mayor Yeager thanked him for his ideas and interest in the community.

ADJOURNED at 8:20pm by Mayor Yeager.

MINUTES APPROVED BY:



Anthony Yeager, Mayor

This, the 14th day of July, 2015.

SIGNATURE ATTESTED BY:



Carol Ann Borges, City Secretary

